## Summit County Board of Elections

470 Grant Street – Akron, Ohio 44311-1157 (330)-643-5200 -- Fax (330)-643-5422 www.summitcountyboe.com

Members:

Wayne Jones William D. Rich

Democrats

Bryan C. Williams Ray L. Weber Republicans William D. Rich

Joseph P. Masich

Director

Paula A. Sauter

Deputy Director

Dear Treasurer:

You are invited to attend a campaign finance seminar to be held at the Summit County Board of Elections. We will be hosting two sessions on September 27, 2018 and October 3, 2018. The first session will be held on **September 27, 2018 from 10:00** A.M. – **12:00** P.M. The second session will be held on **October 3, 2018 from 5:00** P.M. – **7:00** P.M. The seminar will be held on the second floor in the board room. We will be discussing best practices, filing deadlines, general reporting requirements, and the proper use and completion of reporting forms.

Treasurers are encouraged to attend one of the two sessions. If you plan on attending, please call or email Josh Cavileer or Vince Ciraldo by September 24, 2018. You may also complete the section below and return it to us via US Mail/fax/email no later than September 21, 2018. If we get fewer than ten (10) people registered for a session, the session will be cancelled and registrants will be notified.

Sincerely,

Joseph P. Masich

Director

Vince Ciraldo Administrative Assistant Campaign Finance (330) 643-5335 vciraldo@summitcountyboe.com Paula A. Sauter Deputy Director

Joshua Cavileer Administrative Assistant Campaign Finance (330) 643-5321

jcavileer@summitcountyboe.com

| Name(s) of person(s) attending:   | _ Phone #<br>_ Phone # |
|---|------------------------|
| Choose one (1) session:<br>September 27, 2018, Morning session 10:00 A.M. – 12:00 P.M.: |                        |
| October 3, 2018, Evening session 5:00 P.M. – 7:00 P.M.:                                 |                        |

## Return to:

Summit County Board of Elections ATTN: Campaign Finance 470 Grant Street Akron, OH 44311-1157